



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		NIRMAL HALOI COLLEGE
• Name of the Head of the institution	Dr. BHUPESH SARMA	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	0366-264650	
• Mobile No:	9954961242	
• Registered e-mail	nhcollege.pkc@rediffmail.com	
• Alternate e-mail	principalnhcollege@gmail.com	
• Address	Patacharkuchi, Dist.-Barpeta Assam	
• City/Town	Patacharkuchi	
• State/UT	Assam	
• Pin Code	781326	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Semi-Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Gauhati University
• Name of the IQAC Coordinator	Jiten Kumar Bhagawati
• Phone No.	03666264650
• Alternate phone No.	9435202470
• Mobile	8638554629
• IQAC e-mail address	iqac_nhc@rediffmail.com
• Alternate e-mail address	bhagawatijiten@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://nhcollege.ac.in/admin/files/AQAR%202020-21.pdf
4.Whether Academic Calendar prepared during the year?	No
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68.50	2005	28/02/2005	28/02/2010
Cycle 2	B	2.33	2016	01/12/2016	01/12/2021

6.Date of Establishment of IQAC**05/05/2005****7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nirrmal Haloi College	RUSA 2.0	GOI	2021	20000000
Nirmal Haloi College	Fees reimbursement	GOA	2022	23946597
Nirmal Haloi College	Infrastructure Development	GOA	2022	2500000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	01	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Career preparatory course on campus to corporate association with ICT academy Guwahati on 28th July 2022.		
Entrepreneurship Development programme organized by DICC, Barpeta in association with Barpeta and Bajali Nabajagaran Agro Industry Association.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Quality Programmes	The IQAC encourages quality programmes for staff and students. Several training programmes for Faculty were organized.
Enhancing learning among students	Enhancing learning among students is the most important initiative of the college. Student members were involved as part of editorial committee in college magazine, wall magazine prepared by departments and other department related publications. There also given leadership and executive responsibilities as part of students council in all departments and student societies.
Introducing programmes	Some departments conducted the introducing programmes for the newly admitted students in 2021-22
Implementing value based course	The implementation of new education policy 2020 from the session 2022-23 will bring a host of value added and skill based courses.
placement and campus	A campus interview is organized by MMC Infotech, Chennai among the students of 6th semester and out of them 5 students are selected.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body of the College	20/12/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	28/02/2022

15. Multidisciplinary / interdisciplinary

Nirmal Haloi College is running with Arts and Commerce. The institution offers honours course in Assamese, Economics, education, English, History, Philosophy, Political Science within Arts faculty and accountancy, Management and Finance within Commerce. It also offers regular courses in all the subjects of Arts and Commerce leaving Course for interdisciplinary learning in regular courses under CBCS system.

16. Academic bank of credits (ABC):

Academic Bank of Credits facilitated deposition of credits awarded by registered HEIs, for courses pursued therein, in the academic bank account of the students and the validity of such credits shall be as per norms and guidelines issued by the University. Untill 2021-22 under CBCS curriculum, there was no mechanism for credit tranfer between the constituent colleges of Gauhati University. However under the new NEP 2020 our college will take necessary initiatives under ABC guidelines of NEP as per norms and guidelines issued by the Parent University.

17. Skill development:

Skill development helps build up strong foundation for students. Nirmal Haloi College has taken many steps to help students in bacoming skilled for their future.

A village neerby the college is adopted for development of the basic needs of the village NSS, Cell of N H College organised some specific programme evry year and students cader of NSS work phisically also perform different cultural programme.

The college organise " College Weak " in every year in which students able to perform their acyivities in different events such as sports , cultural, litterrary programme, fine arts , through which their iiner capacityis exposed.

The women cell of the college regularly organised a training programme every year to develop the skill of women students through the programmes like cutting knitting etc.

The students of N H College willingly organise themselves for cleaning the campus and gardens for beautification of college.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Nirmal Haloi College offers the undergraduate course in Sanskrit, Assamese and history. The curriculum of all programmes comprises courses that impart the history and knowledge traditions of India. All programmes offer courses that are integral to each other in foregrounding and shaping the relationship between language, culture and history in India. The college organises various programmes to celebrate diversity in Indian culture.

Nirmal Haloi College caters to students from diverse linguistic and economic backgrounds. To fulfill the learning needs and levels of these students and faculty members of the college engage in a bilingual mode of lecture delivery. In continuation to the efforts in this regard, the college has constituted Brajwali language of Mahapurush Sankardev to promote the use of Assamese language. Official communications, minutes of meeting, and important college publications are brought out in bilingual mode.

Every year various events and competitions are organised by the departments where students are encouraged to participate so that they learn more about the Indian languages, History, Indian culture and their importance in the Indian Education system.

At Nirmal Haloi College, classroom delivery takes place in bilingual mode to make students understand the subject in a more comprehensive way.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses offered by Nirmal Haloi College are based on the curriculum designed by Gauhati University. Many faculty members of the college are also involved in designing this curriculum. In

In addition, the college has created an ecosystem for transformation of curriculum towards outcome based education. We empower students to become a good citizen, teachers, entrepreneurs, soldiers, and administrators with motivation. Some of the common outcomes outlined for the programs of study offered at Nirmal Haloi College are: knowledge acquisition, analytical skills, application of knowledge and problem solving etc. Our college organizes several academic events such as quiz, seminar, panel discussions and workshops to provide an interactive platform for knowledge acquisition.

We impart the attitude to keep learning, remain updated and readily adopt new developments in technologies and in their subject matter. For example, college magazine of student union encourages to publish their research papers in their respective fields.

Discussions held during regular classes about the text and references to handle real time problems and challenges assist students in identifying more problem areas and also help in analyzing and developing solutions using basic principles of their subjects. For example, discussion on several economic models to tackle real life problems conducted by department of economics. The students were given hands on experience on accounting by department of commerce to understand better accounting works, stock trading and investments. In addition, fostering team spirit and leadership among students through group activities in the class and in co-curricular activities are also carried out.

One of the objectives of NEP 2020 is the transformation of concepts into practice. Several new initiatives have been taken by the college in this direction:

- Creating a learner centric environment : focus on student's understanding of the outcomes of the course, facilitating academic and research as well as problem solving skills-based discussions conducted in the class.
- Mentoring and continuous assessment of learners: Mentor-Mentee meeting conducted on regular basis to address several problems of students.
- Encouraging application of knowledge for solution: Students were sensitized towards the sustainable environmental goals through the classes taken as a part of their curriculum under environmental studies.

20.Distance education/online education:

The College runs Study Centres of Distance Education under Krishna

Kanta Handique State Open University available for both UG and PG courses in Arts stream and only PG courses in Commerce stream. Institute of Distance and Open Learning under Gauhati University available for both UG and PG courses in Arts stream and PG Diploma courses in Computer Science..

Regarding online education Covid 19 pandemic becomes the starting point. During the pandemic online teaching learning has been introduced with the help of ERP software. Teachers do counselling through video classes and upload necessary materials for students. Assignments are given online and evaluated by teachers online.

Extended Profile

1.Programme

1.1	4
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1998
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	835
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	283
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	18
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	23
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	21
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2,43,22,000
4.3 Total number of computers on campus for academic purposes	35

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has active mechanism for curriculum planning and implementation. The whole process involves preparation of curriculum, implementation of curriculum and documentation. Regarding preparation the institution depends on the affiliating University. Regarding implementation of curriculum the institution

has an active mechanism for well planned curriculum delivery which the Vice Principal, the HOD of different departments and all the teachers and channelized through the mechanism of IQAC as the IQAC is the core body for quality enhancement of the institution. It works as Coordinating agency among the departments and in between the authority and teaching community. The institution uses its own mechanism for curriculum delivery as effective for students. Sufficient teachers are engaged besides permanent sanctioned post for teaching mechanism. There is an academic council comprising the Head of the Departments. An academic committee works as core committee for all academic activities. The Vice principal is monitoring the academic activities of the institution. All the teachers are required to submit Teaching Plan before commencement of the Session. A documentation committee is engaged for preserving all documents. The class routine is scientifically planned and numbers of classes in each discipline is allotted as per credit point of the syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Nirmal Haloi College strictly adheres to the academic calendar of the Gauhati University for the admission schedule, commencement and completion of classes, uploading of internal assessment, semester examination breaks. In addition, each department designs academic calendar that outlines the tentative schedule for co-curricular activities. The academic calendars are displayed on the college website and in the admission prospectus at the beginning of the session.

The college ensures timely completion of syllabus, revision and internal evaluation through lesson plans and reviews in departmental meetings. In addition time tables are prepared before the beginning of the academic session. The criteria and mode of internal evaluation are reiterated in the class rooms and assessment marks are uploaded on the college website.

The functioning of each department, the academic performance of students and adherence to the calendar are reviewed by the academic

committee at the end of each semester.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses integrated in the Curriculum that contribute towards instilling such values and sensitivity among students may be classified as

Gender sensitisation

Political Science: Women,power and politics,feminism, Human Rights, Gender and Environment,Human Rights in a comparative perspective.

English: Women's writting,contemporary India,space and Identity of women.

History: Inequality and difference.

Sanaskrit: Indian epigraphy, palaeography and Chronology, Indian Social Institutions and Polity, Indian Ontology and epistemology.

Education: Women and society, status and role of women, women empowerment.

Environmental Consciousness: Compulsory course on Environmental Science

Economics: Environmental economics.

Commerce: Auditing and corporate governance, Human resource management.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of sanctioned seats during the year**

1860

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

835

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are assessed based on academic performance, participation in class room discussion, attendance and sessional examination evaluation processe.

1. Steps taken for advanced learners-

Departments have initiated to upgrade their knowledge through home assignment and other activities.

University Rank holders are felicitated on annual meeting.

Nominated for student council and given leadership roles.

Motivated to make presentations, write papers and participate in conferences/seminars/workshops.

Encouraged to write articles in college magazine and to take on editorial work.

2. Steps taken for slow learners-

Low performing students are provided assistance in classes.

Extra classes are taken for revision.

Mentor-Mentee interaction keeps faculty in closed touch with students.

Tutorial classes are taken as remedial sessions for slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1998	31

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Nirmal Haloi College enhances the learning experience of students by adopting student - centric methodologies.

Field trips, which are part of the curriculum of environmental studies, philosophy, history and other departments were organized in 2021 for the benefit of students.

Students participated in co-curricular activities organised by various committees of the college.

Students have contributed in the college magazine of the college.

Students of N H College have contributed in the preparation of wall magazine in the all departments.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has one computer lab with necessary computers and other equipments. The teachers use the lab for teaching topics related to ICT. The teachers of Commerce and Sanskrit use the lab alternately.

The college has one digital classroom with all facilities. The teachers use the class room periodically.

The teachers use online attendance system through the mobile app introduced for the purpose by the college authority. The teachers also use online teaching through this app. This system has become more fruitful during the period of Covid 19 pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

443 years.

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Nirmal Haloi college has a transparent and continuous internal assessment system. The central internal assessment committee supervised the processes of internal assessment is done through written test, home assignment, seminar, project activity, attendance in class and other activity of the students in the corporate life of the college. Written test is held as per guidelines of parent university and academic calendar of the institution.

Processes of internal assessment:

- Criteria for Internal Assessment are determined by the internal assessment board. Students are informed regarding the same during classes and through notification.
- Each department fulfills the continuous evaluation processes through class test, Home assignment.
- Evaluated Answer script are shown and discussed with students. Suggestions for improvement are provided by teacher.
- Internal assessment records are submitted and uploaded to the parent University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://nhcollege.ac.in/Academic-Departments.php?department=EDUCATION

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Nirmal Haloi College has a strong and healthy mechanism to ensure that the processes of continuous assessment is transparent, efficient and in the best interest of the students.

- The attendance record is a part of internal assessment.
- Information related to internal assessment was displayed on the College notice board.
- Answer scripts of internal class test, assignment and project reports were discussed with students after evaluation.
- The marks awarded by students are recorded in each department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE OUTCOMES

Mechanism of Communication :

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

1. Graduate attributes are described to the first year students at the commencement of the programme.
2. At least five hours are spent by the teachers for introducing the subject to the students.
3. Learning Outcomes of the Programs and Courses are observed and measured periodically.
4. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
5. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Personal contact with the Departmental Hods.
6. Basic laboratory equipment correctly and effectively are used in the department of education to conduct measurements, analysis and inference.
7. Fresh applicant can get the requisite information from the college website as well as from the prospectus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programmes and course outcomes are evaluated by the following measures:

1. At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.
2. The copies of the syllabi are kept in the department. It is distributed beginning the semester/year, and/ or write among students. However, the student can download the syllabus from the website of Gauhati University .
3. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking system etc to the students. It is also in the syllabus of each subject.

For under-graduate courses

1. Unit test in each month as decided in the syllabus.
2. Black - board presentation.
3. Periodical Assignment.
4. Field/Project work for environmental studies.

The university declares the result after final semester examination. After declaration the result of each course are analysed and discuss in departments as well as in the staff meeting. The teachers give their comments and suggestions for improvement of the students,

The Institute provides opportunities to students to exhibit their understanding through the medium of expression i. e. oral or written. The outcome of the entire exercise is that the evaluation method does not become a hurdle while evaluating .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

283

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://nhcollege.ac.in/ssss.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In 2021-22 the National Service Scheme units and students union body of the college organized some programmes for the general public such as:

- Relief in Flood affected area.
- Mask distribution in Covid affected area.
- Distribution of Medicine for elimination of worm.
- Environment cleanliness drive.

These activities have helped our students to recognize the need for carry forwarding social work on their own.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

02

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Nirmal Haloi College has adequate infrastructure and physical facilities for teaching-learning.

There are 15 class rooms, one auditorium hall, one Laboratory, 2 seminar Hall and Boys and Girls day care home separately.

The College Campus is wi-fi enabled and surveillances under CCTV Camera. There are Five Projector, 20 Desktops available in the college. The college has a conference hall, a computer room, two cycle stand and one Car parking for Faculty. All departments have their own well equipped staff rooms. The college Library has Bar-coded books and subscribed. Three printing Journals. There is reading facilities for students and staff in the central Library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Nirmal Haloi College promotes cultural and artistic athletic pursuits, The cultural committee is formed by the Principal and organized different cultural programmes. There are major and minor games committee through which cricket, football, volleyball and other athletic activities performed by students. Debate competition and literary programmes are organized by Debate section and Literary section of the college.

Nirmal Haloi College has available sports facilities:

- 01 Cricket cum football field.
- 01 volleyball court.
- 01 Badminton court.
- 01 well equipped Gymnastics hall .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

136.55

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nirmal Haloi College has a partly automated Library since 2004.

Library is automated with opac. SOUL 0.3 is being used as the basic software.. Reprography is available in the college library.. As part of e- resource book scanner is also installed.

The Library membership card is enabled.

The Library Offers check-out/check-in facility for issue/return of books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

600485

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution regularly updates its IT facilities. Digital classroom has been established with recent technology. Library has been fully digitalised. Computer lab has been developed with RUSA 2.0 grant.

Wi-Fi facility is available in the college campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

136.55

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college maintains a policy of sustained and constant improvement in maintaining and utilizing the infrastructure:

1. **Project Monitoring Unit** : This is a committee constituted with teachers and students to monitor all construction, purchase and utilization of equipments under RUSA 2.0..

2. Internal construction and campus development committee prepares estimates for construction and campus development with the help of own resources of the college. It also looks after maintenance of the whole campus.

3. Library Advisory Board maintains the library.

4. Hostel management committee for maintenance of women hostel.

5. Academic Council consisting of all HODs ensures optimum utilization of existing facilities.

6. N.H. College students; union under the guidance of professor in charge work for utilizing the facilities of extra curricular activities.

7. Academic committee for maintaining and developing academic activities of the college.

8. Above all these IQAC works as coordinating and guiding for all committees, cells and departments.

9. Fire extinguishers and safety instructions are displayed in College premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

188

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

05

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

05

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

55

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

76

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students at Nirmal Haloi College have been involved in various administrative activities at different capacities. Students are actively involved in different decision making processes, some of activities have been described below:

1. N.H.College Students' Union: Different portfolio of Nirmal Haloi college students union is elected from students in every year and take responsibilities of organizing various activities in mechanism of the college.
2. Internal Quality Assurance Cell: In IQAC cell students union is involved as member of the body.
3. Project Monitoring Unit: Students are involved as member in various monitoring unit such as construction committee, RUSA etc.
4. Literary Society: Students members are engaged in literary committee for publication of college magazine and any other publication.
5. National Service Scheme: Students cadre are actively participate in the work of NSS in every year.

Students union members organized freshmen social ceremony and play an active role in organizing the annual cultural festival "College Week" every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

966

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Nirmal Haloi College is recognized by the Governing Body of the college. The association has an executive body consisting of 31 members. The association participates in all programs organized by the college. The general meeting of the association is held once in a year. Different departments organized their respective alumni gathering which allows for more effective interaction between current batch students and alumni. The contribution of association may be summarized as:

1. Donation of almirah and furniture to the college.
2. Active participation in IQAC.
3. Cooperation with NSS team in social work.
4. Plantation in the campus of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Regarding governance the Governing Body is in the top of the chain where principal is the member secretary. The college maintains decentralised system of governance. A team of the college involving Principal, conveners of different committees, Teaching-staff, IQAC, non-teaching and supporting staff, student's union, stakeholders and alumni. The principal monitors the mechanism regarding administration and academic process and ensures proper functioning of the policies. There are many committees to support the vision and mission of the college. These are Academic Council, Academic Committee, Examination cell, NSS, carrier and counseling cell, library committee, sports committee, cultural and literacy committee, antiragging committee, women forum, college-magazine committee, PMU for RUSA and grievance redressal cell, etc. All the committees take its responsibility for the plans and activities, and successfully tackle these responsibilities in every academic session. Vice principal is the key person for academic performance. CCTV installed in all class rooms and campus. Records of taking classes are checked online.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the departments of the institute function under the direct supervision of principal. Day to day academic activities of the departments are taken care by the HODS and Vice principal.

The principal as a representative of the institute leads its faculty members and HODs in all academic matters. He encourages and co-operates the HODs and faculty members in ensuring a proper academic environment in the institute which may benefit the students. The Plans and the Policies for fulfilment of the mission of the institute are executed by the active faculty members. For this purpose different committees have been constituted in the institute entrusted with the responsibility of implementing the programs and policies. For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the principal in the governance of the institute. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Nirmal Haloi College has the Strategic/perspective plan insmooth functioning of the institution for learning needs of students. Many activities are under takenon the basis of such a plan such as effective teaching procedure, effective governance, all round development of students, effective leadership and participative management, proper discipline, encourage research activities, to generate internal revenue etc.

One activity successfully implemented based on strategic plan is as follows-

- The academic council of the college formulate a strategic plan for the effective implementation of the course curriculum.

- The academic Calender and daily class routine were prepared by the academic council before the commencement of new academic session.
- The departments were prepared teaching plan and decided on the allocation the syllabus to each faculty.
- Submission of Home assignment and preparation of project by students is one of the best strategy for academic benefits.
- The progress of the curriculum was monitored by the faculty in the daily class record register.

Moreover, the college generate internal Revenue from the Fishery located in the college campus.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- Nirmal Haloi College functions under the directives and policies of the UGC and Gauhati University.
- The Governing Body looks into administrative and financial matters and also select the Vice Principal.
- The Principal supervises and manages the over all functioning of the college.
- The IQAC is in-charge of the quality enhancement of the teaching -learning process.
- The Vice - Principal review the academic process of the college.
- The Head of the departments supervise all matters of there departments.
- The Librarian supervises the functioning of the Library with the help of the Library staff and under the advised of library committee.
- The RTI officer deals with request related to RTIs .

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Nirmal haloi College implements several policies that support the welfare of the Teaching and Non- teaching Staff-

- During Covid-19 Pandemic, the college installed Hand Sanitizer,dispensers in college premises.
- The college employees of Nirmal haloi college cleaned and Sanitized the college premises.
- The Primary Health Care Centre have set up a vactination centre in the college for the employees of the college and students.
- The mutual Fund provides Financial assistance to the staff at a resonable interest rate.
- A well furnished kitchen adjacent to the office room.
- A dedicated reading room equipped with wifi enabled xerox machine facilities available in the Library.
- Regular payment the staff appointed for self-financed courses,

all part time and contractual employees, Employees of Hostel even during Covid 19 pandemic from college fund.

- Departmental Common Room for each department.
- Air conditioned common room for teachers.
- Air conditioned office room for employees.
- Round O' clock power back up.
- Two sets of uniforms to the gateman every year.
- Orientation, workshops for teaching staff at the beginning of every academic year
- Incentive in the form of increment in salary for the staff of the self financed stream for completing successful year.
- Training on Public Finance Management System.
- Operating fire extinguisher training for domestic staff.
- Online attendance system.
- Online education through own mobile app.
- Online accounts maintenance system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually. The system of performance incase of teaching staff is different from that of non teaching staff.

Teaching Staff

a) Annual Self Assessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

c) The faculty members are assigned additional duties and responsibilities besides academic, which are mostly voluntary in the field of sports, culture, NSS, Scout and guide etc. Appropriate weightage is given for these contributions in their overall assessment.

d) The PBAS proforma filled by the Faculty Member is checked and verified by IQAC of the college.

e) For promotions faculty members required to appear before the screening-cum-selection committee with necessary API score.

f) In 2021-22 promotion for assistant professor to associate professor is due at the college.

Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories as per guidelines of Director of Higher Education, Assam.

Promotion of one non teaching staff to place in 2021-22.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

It is a normal practice of the institution to have regular financial audit. Audit brings transparency in the financial aspect. Presently the institution practices two types of financial audit. (a) Scheme

wise audit for each and every scheme sanctioned by Government and other authorities, (b) general audit. Scheme wise is done by the report of C A is again verified by Govt. auditor. Audit as per scheme is not period bound but scheme bound. It is related with the progress of works under the scheme. This audit is dependent on the sanction of schemes and nature of release of fund by the sanctioning authority. With the progress of work under a scheme audit of already released fund be necessary for the institution to submit utilization certificate for the release of next installment. The general audit includes all schemes and own resources and expenditure of the institution. The Director of Audit (L/F) on behalf of Government of Assam appoints auditors after every two financial year. The auditors come to the institution and make audit of all income and expenditure of the institution. When the process of audit is on the auditors point out problems and give preliminary objection statement. The principal then meets the objections or states his views regarding the objections. The auditors after completion of the audit submit report to the Director of Audit (L/F). After scrutinizing the report submitted by the auditors Director of audit sends the final audit report to the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

1. Fees collected from students.
2. Salary Grant from the State Government.
3. UGC grant as it is under 2F and 12B as per UGC Act. But in the current session no grant has been sanctioned by UGC.
4. Infrastructure Development grant from the Govt. of Assam.
5. Grant from RUSA.
6. Recurring income from two fisheries of the college.
7. The alumni of the college is also one source fund.

Policy and procedures for optimal utilization:

1. Project Monitoring Unit constituted as per guideline of RUSA to monitor the utilization.
2. The UGC Committee constituted to coordinate with the CDC, Gauhati University and the IQAC, monitors the utilization of fund.
3. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.
4. The Governing Body of the college takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.
5. Regular audit is done by the Govt. auditor every year and for each grant audit by CA is done.
7. The Library Advisory Committee takes care that the resources in library are utilized optimally.
8. Funds are also utilized for college research journal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC plays the role of major policy making and implementing unit.
2. IQAC works hard for upgrading the college infrastructure.
3. It works for upgrading support facilities to meet the standards of higher education and growing need of students.
4. It assesses and suggests the parameters of quality education.
5. The IQAC initiates for green and clean campus. It proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Free Campus. In this regard a garden of medicinal and aromatic plant has been established through the department of Social Forestry, Assam
6. Academic audit is done through IQAC to increase and maintain the quality of education. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra-curricular performances.
7. IQAC always encouraged teachers to utilize ICT tools in classroom teaching and laboratories. IQAC periodically arranges training teachers and non-teaching staff to use ICT.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, uploaded in website and strictly followed.

Admission to various programmes, holidays, vacations, and examination schedule are notified in the Academic Calendar.

Orientation Programme is arranged for newly admitted students in which they are made aware of the Education system, the teaching learning process, the system of continuous evaluation. All students are provided with the Student Diary and the Time-Table, Programme structure, syllabi of the courses before the semester commences. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

The major initiatives taken over the last five years include the following:

1. Introduction of online attendance system.
2. Introduction of online teaching and evaluation system
3. Automation of Admission Processes - Provision for online fee payment
4. Automation of Examination Processes.
5. Introduction of Skill Enhancement Courses.
6. Green initiatives in Campus - tree plantation, Medicinal and Aromatic Plant Garden.
7. MoUs with prestigious Institutes and agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF

C. Any 2 of the above

any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	www.nhcollege.ac.in
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Nirmal Haloi College sensitizes the staff and students regarding gender concerns through the following measures:

Gender equity in curriculum

Department of English, History and political science offer papers related to gender equity.

Gender equity through co-curricular activities.

Women forum of N.H college creates awareness against discrimination.

Facilities and provisions for the safety of women:

- Separate girls common room.
- Installation of CCTV cameras at Strategic location.
- Internal committee against sexual harassment.
- Female care taker is available in the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	www.nhcollege.ac.in

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Nirmal Haloi College has implemented the following measures for the management of degradable and non-degradable wastes. Solid waste: For solid waste dustbins are used in sufficient number to collect the waste. These dustbins are cleaned regularly. Degradable waste is dumped in a deep pond. Non - degradable waste is burnt out in an isolated corner in the campus of the institution. Liquid waste: Liquid waste is channelised to some covered tanks. The tanks are deep enough to squeeze all liquid waste. The tanks of liquid waste is placed near aromatic and medicinal plant garden so that plants can get fertilized. E - Waste: E-waste is going to be a great problem. Presently we use to sale all the e- wastes. Some agents purchase all electronic wastes for recycling. The institution gets revenue from selling the e-waste.

Rain water harvesting: Nil

Bio-chemical waste management: Nil

Hazardous chemicals and radioactive waste management: Nil

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the C. Any 2 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution takes initiatives to provide an inclusive

environment including cultural, regional, linguistic and communal harmony and tolerance. the activities may be stated as:

1. The annual magazine of the college is bi-lingual - Assamese and English. The purpose is that the students who cannot write in Assamese can publish their writings in English. This is an attempt to maintain linguistic harmony.
2. The students are encouraged for educational tour within and outside the state under the guidance of teachers. This may help in minimising regional differences.
3. The institution holds cultural programs representing all communities to which the students belong. The songs and dances of all communities are brought under competition in the youth festival of the institution.
4. The uniform of the college is compulsory for all. All the students whatever the community they may belong must wear the same dress.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Mock parliament, open debate and lectures are organised to sensitize students about their duties, responsibilities, rights etc. But during the session 2020-21 the institution was used as Covid Care Centre and hence only one program of constructing a road and cleaning in the adopted village could be done.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code C. Any 2 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates the following days:

1. Sanskrit Day Celebration.
2. Independence day of India.
3. Republic Day of India
4. World Environment Day.
5. Teachers Day.
6. International Womens Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices implemented by the institutions are:

- Medicinal plant garden.
- Promotion of inclusivity.

Best practice:- 1

Titale: Medicinal plant Garden

The objectives of this practice is to generate awarness of community responsibilities among students for medicinal plant and to instill value of Ayurveda in life.

Best Practice:- 2

Titale: Community development

The objectives of this practices is to genearte awarness of communities and responsibilites among students of the college. It helps the villagers of Barshahan to developed infrastructure such as plantation and construction of roads to crematorium of the village.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has been implementing the following practices:

Scholarships and fee concession are provided to differently abled and students from economically weaker sections.

The auditorium hall is renovated with sitting arrangement and sound proof stage part for cultural performance of the students.

The institution organises free health camp in the village and distributes medicine. During Covid 19 pandemic free masks and food were distributed among the villagers. The institution with the help of NSS volunteers to construct a crematorium in the adopted village "Barshahan".

Beyond this village also the institution works for community development. It offers financial aid to those students of the institution who are severely affected by flood so that they can purchase books and uniform to attend the classes after the flood is over. This is done at the spot affected by flood in presence of faculty members and students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has active mechanism for curriculum planning and implementation. The whole process involves preparation of curriculum, implementation of curriculum and documentation. Regarding preparation the institution depends on the affiliating University. Regarding implementation of curriculum the institution has an active mechanism for well planned curriculum delivery which the Vice Principal, the HOD of different departments and all the teachers and channelized through the mechanism of IQAC as the IQAC is the core body for quality enhancement of the institution. It works as Coordinating agency among the departments and in between the authority and teaching community. The institution uses its own mechanism for curriculum delivery as effective for students. Sufficient teachers are engaged besides permanent sanctioned post for teaching mechanism. There is an academic council comprising the Head of the Departments. An academic committee works as core committee for all academic activities. The Vice principal is monitoring the academic activities of the institution. All the teachers are required to submit Teaching Plan before commencement of the Session. A documentation committee is engaged for preserving all documents. The class routine is scientifically planned and numbers of classes in each discipline is allotted as per credit point of the syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Nirmal Haloi College strictly adheres to the academic calendar of the Gauhati University for the admission schedule, commencement and completion of classes, uploading of internal assessment, semester examination breaks. In addition, each department

designs academic calendar that outlines the tentative schedule for co-curricular activities. The academic calendars are displayed on the college website and in the admission prospectus at the beginning of the session.

The college ensures timely completion of syllabus, revision and internal evaluation through lesson plans and reviews in departmental meetings. In addition time tables are prepared before the beginning of the academic session. The criteria and mode of internal evaluation are reiterated in the class rooms and assessment marks are uploaded on the college website.

The functioning of each department, the academic performance of students and adherence to the calendar are reviewed by the academic committee at the end of each semester.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
15	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
00	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
00	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses integrated in the Curriculum that contribute towards instilling such values and sensitivity among students may be classified as

Gender sensitisation

Political Science: Women, power and politics, feminism, Human Rights, Gender and Environment, Human Rights in a comparative perspective.

English: Women's writing, contemporary India, space and Identity of women.

History: Inequality and difference.

Sanaskrit: Indian epigraphy, palaeography and Chronology, Indian Social Institutions and Polity, Indian Ontology and epistemology.

Education: Women and society, status and role of women, women empowerment.

Environmental Consciousness: Compulsory course on Environmental Science

Economics: Environmental economics.

Commerce: Auditing and corporate governance, Human resource management.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
--	-----------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1860

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

835

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are assessed based on academic performance, participation in class room discussion, attendance and sessional examination evaluation processe.

1. Steps taken for advanced learners-

Departments have initiated to upgrade their knowledge through home assignment and other activities.

University Rank holders are felicitated on annual meeting.

Nominated for student council and given leadership roles.

Motivated to make presentations, write papers and participate in conferences/seminars/workshops.

Encouraged to write articles in college magazine and to take on editorial work.

2. Steps taken for slow learners-

Low performing students are provided assistance in classes.

Extra classes are taken for revision.

Mentor-Mentee interaction keeps faculty in closed touch which students.

Tutorial classes are taken as remedial sessions for slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1998	31

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Nirmal Haloi College enhances the learning experience of students by adopting student - centric methodologies.

Field trips, which are part of the curriculum of environmental studies, philosophy, history and other departments were organized in 2021 for the benefit of students.

Students participated in co-curricular activities organised by various committees of the college.

Students have contributed in the college magazine of the college.

Students of N H College have contributed in the preparation of wall magazine in the all departments.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description

in maximum of 200 words

The institution has one computer lab with necessary computers and other equipments. The teachers use the lab for teaching topics related to ICT. The teachers of Commerce and Sanskrit use the lab alternately.

The college has one digital classroom with all facilities. The teachers use the class room periodically.

The teachers use online attendance system through the mobile app introduced for the purpose by the college authority. The teachers also use online teaching through this app. This system has become more fruitful during the period of Covid 19 pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

443 years.

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Nirmal Haloi college has a transparent and continuous internal assessment system. The central internal assessment committee supervised the processes of internal assessment is done through written test, home assignment, seminar, project activity, attendance in class and other activity of the students in the corporate life of the college. Written test is held as per guidelines of parent university and academic calendar of the institution.

Processes of internal assessment:

- Criteria for Internal Assessment are determined by the internal assessment board. Students are informed regarding the same during classes and through notification.
- Each department fulfills the continuous evaluation processes through class test, Home assignment.
- Evaluated Answer script are shown and discussed with students. Suggestions for improvement are provided by teacher.
- Internal assessment records are submitted and uploaded to the parent University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://nhcollege.ac.in/Academic-Departments.php?department=EDUCATION

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Nirmal Haloi College has a strong and healthy mechanism to ensure that the processes of continuous assessment is transparent, efficient and in the best interest of the students.

- The attendance record is a part of internal assessment.
- Information related to internal assessment was displayed on the College notice board.
- Answer scripts of internal class test, assignment and project reports were discussed with students after evaluation.
- The marks awarded by students are recorded in each department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE OUTCOMES

Mechanism of Communication :

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

1. Graduate attributes are described to the first year students at the commencement of the programme.
2. At least five hours are spent by the teachers for introducing the subject to the students.
3. Learning Outcomes of the Programs and Courses are observed and measured periodically.
4. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
5. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Personal contact with the Departmental Hods.
6. Basic laboratory equipment correctly and effectively are used in the department of education to conduct measurements, analysis and inference.
7. Fresh applicant can get the requisite information from the college website as well as from the prospectus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programmes and course outcomes are evaluated by the following measures:

1. At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.
2. The copies of the syllabi are kept in the department. It is distributed beginning the semester/year, and/ or write among students. However, the student can download the syllabus from the website of Gauhati University .
3. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking system etc to the students. It is also in the syllabus of each subject.

For under-graduate courses

1. Unit test in each month as decided in the syllabus.
2. Black - board presentation.
3. Periodical Assignment.
4. Field/Project work for environmental studies.

The university declares the result after final semester examination. After declaration the result of each course are analysed and discuss in departments as well as in the staff meeting. The teachers give their comments and suggestions for improvement of the students,

The Institute provides opportunities to students to exhibit their understanding through the medium of expression i. e. oral or written. The outcome of the entire exercise is that the evaluation method does not become a hurdle while evaluating .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

283

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://nhcollege.ac.in/sss.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In 2021-22 the National Service Scheme units and students union body of the college organized some programmes for the general public such as:

- Relief in Flood affected area.
- Mask distribution in Covid affected area.
- Distribution of Medicine for elimination of worm.
- Environment cleanliness drive.

These activities have helped our students to recognize the need for carry forwarding social work on their own.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Nirmal Haloi College has adequate infrastructure and physical facilities for teaching-learning.

There are 15 class rooms, one auditorium hall, one Laboratory, 2 seminar Hall and Boys and Girls day care home separetly.

The College Campus is wi-fi enabled and surveillances under CCTV Camera. There are Five Projector, 20 Dekstops available in the college. The college has a conferance hall, a computer room, two cycle stand and one Car parking for Faculty. All departments have their own wll equiped staff rooms. The college Library has Bar-coded books and subscribed. Three printing Journals. There is reading facilities for students and staff in the central Library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Nirmal Haloi College promotes cultural and artistic atheletic pursuits, The cultural committee is formed by the Principal and organized different cultural programmes. There are major and minor games committee through which cricket, football, volleyball and other atheletics avtivities performed by students. Debate competition and literary programmes are organized by Debate section and Literary section of the college.

Nirmal Haloi College has avilable sports facilities:

- 01 Cricket cum football field.
- 01 volleyball court.
- 01 Badminton court.
- 01 well equiped Gymnastics hall .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
136.55	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>Nirmal Haloi College has a partly automated Library since 2004.</p> <p>Library is automated with opac. SOUL 0.3 is being used as the basic software.. Reprography is available in the college library.. As part of e- resource book scanner is also installed.</p> <p>The Library membership card is enabled.</p> <p>The Library Offers check-out/check-in facility for issue/return of books.</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
600485	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
52	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution regularly updates its IT facilities. Digital classroom has been established with recent technology. Library has been fully digitalised. Computer lab has been developed with RUSA 2.0 grant.

Wi-Fi facility is available in the college campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

136.55

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college maintains a policy of sustained and constant improvement in maintaining and utilizing the infrastructure:

1. Project Monitoring Unit : This is a committee constituted with teachers and students to monitor all construction, purchase and utilization of equipments under RUSA 2.0..

2. Internal construction and campus development committee prepares estimates for construction and campus development with the help of own resources of the college. It also looks after maintenance of the whole campus.

3. Library Advisory Board maintains the library.

4. Hostel management committee for maintenance of women hostel.

5. Academic Council consisting of all HODs ensures optimum utilization of existing facilities.

6. N.H. College students; union under the guidance of professor in charge work for utilizing the facilities of extra curricular activities.

7. Academic committee for maintaining and developing academic activities of the college.

8. Above all these IQAC works as coordinating and guiding for all committees, cells and departments.

9. Fire extinguishers and safety instructions are displayed in College premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

188

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
05	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
05	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

55

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

76

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students at Nirmal Haloi College have been involved in various administrative activities at different capacities. Students are actively involved in different decision making processes, some of activities have been described below:

1. N.H.College Students' Union: Different portfolio of Nirmal Haloi college students union is elected from students in every year and take responsibilities of organizing various activities in mechanism of the college.

2. Internal Quality Assurance Cell:In IQAC cell students union is involved as member of the body.

3. Project Monitoring Unit:Students are involved as member in various monitoring unit such as construction committee, RUSA etc.

4. Literary Society:Students members are engaged in literary committee for publication of college megazine andany other publication.

5. National Service Scheme:Students cadre are actively participates inthe work of NSS in every year.

Students union members organized freshment social ceremony and play an active role in organizing the annual cultural festival "College Week" every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year	
966	
File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File
5.4 - Alumni Engagement	
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	
<p>The Alumni Association of Nirmal Haloi College is recognized by the Governing Body of the college. The association has an executive body consisting of 31 members. The association participates in all programs organized by the college. The general meeting of the association is held once in a year. Different departments organized their respective alumni gathering which allows for more effective interaction between current batch students and alumni. The contribution of association may be summarized as:</p> <ol style="list-style-type: none"> 1. Donation of almirah and furniture to the college. 2. Active participation in IQAC. 3. Cooperation with NSS team in social work. 4. Plantation in the campus of the institution. 	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Regarding governance the Governing Body is in the top of the chain where principal is the member secretary. The college maintains decentralised system of governance. A team of the college involving Principal, conveners of different committees, Teaching-staff, IQAC, non-teaching and supporting staff, student's union, stakeholders and alumni. The principal monitors the mechanism regarding administration and academic process and ensures proper functioning of the policies. There are many committees to support the vision and mission of the college. These are Academic Council, Academic Committee, Examination cell, NSS, carrier and counseling cell, library committee, sports committee, cultural and literacy committee, antiragging committee, women forum, college-magazine committee, PMU for RUSA and grievance redressal cell, etc. All the committees take its responsibility for the plans and activities, and successfully tackle these responsibilities in every academic session. Vice principal is the key person for academic performance. CCTV installed in all class rooms and campus. Records of taking classes are checked online.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the departments of the institute function under the direct supervision of principal. Day to day academic activities of the departments are taken care by the HODS and Vice principal.

The principal as a representative of the institute leads its

faculty members and HODs in all academic matters. He encourages and co-operates the HODs and faculty members in ensuring a proper academic environment in the institute which may benefit the students. The Plans and the Policies for fulfilment of the mission of the institute are executed by the active faculty members. For this purpose different committees have been constituted in the institute entrusted with the responsibility of implementing the programs and policies. For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the principal in the governance of the institute. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Nirmal Haloi College has the Strategic/perspective plan insmooth functioning of the institution for learning needs of students. Many activities are under takenon the basis of such a plan such as effective teaching procedure, effective governance, all round development of students, effective leadership and participative management, proper discipline, encourage research activities, to generate internal revenue etc.

One activity successfully implemented based on strategic plan is as follows-

- The academic council of the college formulate a strategic plan for the effective implementation of the course curriculum.
- The academic Calender and daily class routine were prepared by the academic council before the commencement of new academic session.
- The departments were prepared teaching plan and decided on the allocation the syllabus to each faculty.
- Submission of Home assignment and preparation of project by

students is one of the best strategy for academic benefits.

- The progress of the curriculum was monitored by the faculty in the daily class record register.

Moreover, the college generate internal Revenue from the Fishery located in the college campus.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- Nirmal Haloi College functions under the directives and policies of the UGC and Gauhati University.
- The Governing Body looks into administrative and financial matters and also select the Vice Principal.
- The Principal supervises and manages the over all functioning of the college.
- The IQAC is in-charge of the quality enhancement of the teaching -learning process.
- The Vice - Principal review the academic process of the college.
- The Head of the departments supervise all matters of there departments.
- The Librarian supervises the functioning of the Library with the help of the Library staff and under the advised of library committee.
- The RTI officer deals with request related to RTIs .

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>Nirmal haloi College implements several policies that support the welfare of the Teaching and Non- teaching Staff-</p> <ul style="list-style-type: none"> • During Covid-19 Pandemic, the college installed Hand Sanitizer,dispensers in college premises. • The college employees of Nirmal haloi college cleaned and Sanitized the college premises. • The Primary Health Care Centre have set up a vactination centre in the college for the employees of the college and students. • The mutual Fund provides Financial assistance to the staff at a resonable interest rate. • A well furnished kitchen adjecent to the office room. • A dedicated reading room eqipped with wifi enabled xerox machine facilities available in the Library. • Regular payment the staff appointed for self-financed courses, all part time and contractual employees, Employees of Hostel even during Covid 19 pandemic from college fund. • Departmental Common Room for each department. • Air conditioned common room for teachers. • Air conditioned office room for employees. • Round O' clock power back up. • Two sets of uniforms to the gateman every year. • Orientation, workshops for teaching staff at the beginning of every academic year 	

- Incentive in the form of increment in salary for the staff of the self financed stream for completing successful year.
- Training on Public Finance Management System.
- Operating fire extinguisher training for domestic staff.
- Online attendance system.
- Online education through own mobile app.
- Online accounts maintenance system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually. The system of performance incase of teaching staff is different from that of non teaching staff.

Teaching Staff

a) Annual Self Assessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

c) The faculty members are assigned additional duties and responsibilities besides academic, which are mostly voluntary in the field of sports, culture, NSS, Scout and guide etc. Appropriate weightage is given for these contributions in their overall assessment.

d) The PBAS proforma filled by the Faculty Member is checked and verified by IQAC of the college.

e) For promotions faculty members required to appear before the screening-cum-selection committee with necessary API score.

f) In 2021-22 promotion for assistant professor to associate professor is due at the college.

Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories as per guidelines of Director of Higher Education, Assam.

Promotion of one non teaching staff to place in 2021-22.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

It is a normal practice of the institution to have regular financial audit. Audit brings transparency in the financial aspect. Presently the institution practices two types of financial audit. (a) Scheme wise audit for each and every scheme sanctioned by Government and other authorities, (b) general audit. Scheme wise is done by the report of C A is again verified by Govt. auditor. Audit as per scheme is not period bound but scheme bound. It is related with the progress of works under the scheme. This audit is dependent on the sanction of schemes and nature of release of fund by the sanctioning authority. With the progress of work under a scheme audit of already released fund be necessary for the institution to submit utilization certificate for the release of next installment. The general audit includes all schemes and own resources and expenditure of the institution. The Director of Audit (L/F) on behalf of Government of Assam appoints auditors after every two financial year. The auditors come to the institution and make audit of all income and expenditure of the institution. When the process of audit is on the auditors point out problems and give preliminary objection statement. The principal then meets the objections or states his views regarding the objections. The auditors after completion of the audit submit report to the Director of Audit (L/F). After scrutinizing the report submitted by the auditors Director of audit sends the final audit report to the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

1. Fees collected from students.
2. Salary Grant from the State Government.
3. UGC grant as it is under 2F and 12B as per UGC Act. But in the current session no grant has been sanctioned by UGC.
4. Infrastructure Development grant from the Govt. of Assam.
5. Grant from RUSA.
6. Recurring income from two fisheries of the college.
7. The alumni of the college is also one source fund.

Policy and procedures for optimal utilization:

1. Project Monitoring Unit constituted as per guideline of RUSA to monitor the utilization.
2. The UGC Committee constituted to coordinate with the CDC, Gauhati University and the IQAC, monitors the utilization of fund.
3. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.
4. The Governing Body of the college takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.
5. Regular audit is done by the Govt. auditor every year and for

each grant audit by CA is done.

7. The Library Advisory Committee takes care that the resources in library are utilized optimally.

8. Funds are also utilized for college research journal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC plays the role of major policy making and implementing unit.

2. IQAC works hard for upgrading the college infrastructure.

3. It works for upgrading support facilities to meet the standards of higher education and growing need of students.

4. It assesses and suggests the parameters of quality education.

5. The IQAC initiates for green and clean campus. It proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Free Campus. In this regard a garden of medicinal and aromatic plant has been established through the department of Social Forestry, Assam

6. Academic audit is done through IQAC to increase and maintain the quality of education. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra-curricular performances.

7. IQAC always encouraged teachers to utilize ICT tools in classroom teaching and laboratories. IQAC periodically arranges training teachers and non-teaching staff to use ICT.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, uploaded in website and strictly followed.

Admission to various programmes, holidays, vacations, and examination schedule are notified in the Academic Calendar.

Orientation Programme is arranged for newly admitted students in which they are made aware of the Education system, the teaching learning process, the system of continuous evaluation. All students are provided with the Student Diary and the Time-Table, Programme structure, syllabi of the courses before the semester commences. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

The major initiatives taken over the last five years include the following:

1. Introduction of online attendance system.
2. Introduction of online teaching and evaluation system
3. Automation of Admission Processes - Provision for online fee payment
4. Automation of Examination Processes.
5. Introduction of Skill Enhancement Courses.
6. Green initiatives in Campus - tree plantation, Medicinal and Aromatic Plant Garden.
7. MoUs with prestigious Institutes and agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	www.nhcollege.ac.in
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Nirmal Haloi College sensitizes the staff and students regarding gender concerns through the following measures:

Gender equity in curriculum

Department of English, History and political science offer papers related to gender equity.

Gender equity through co-curricular activities.

Women forum of N.H college creates awareness against discrimination.

Facilities and provisions for the safety of women:

- Separate girls common room.
- Installation of CCTV cameras at Strategic location.
- Internal committee against sexual harassment.
- Female care taker is available in the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	www.nhcollege.ac.in

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Nirmal Haloi College has implemented the following measures for the management of degradable and non-degradable wastes. Solid waste: For solid waste dustbins are used in sufficient number to collect the waste. These dustbins are cleaned regularly. Degradable waste is dumped in a deep pond. Non - degradable waste is burnt out in an isolated corner in the campus of the institution. Liquid waste: Liquid waste is channelised to some covered tanks. The tanks are deep enough to squeeze all liquid

waste. The tanks of liquid waste is placed near aromatic and medicinal plant garden so that plants can get fertilized. E - Waste: E-waste is going to be a great problem. Presently we use to sale all the e- wastes. Some agents purchase all electronic wastes for recycling. The institution gets revenue from selling the e-waste.

Rain water harvasting: Nil

Bio-chemical waste management: Nil

Hazardous chemicals and radioactive waste management: Nil

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

B. Any 3 of the above

5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution takes initiatives to provide an inclusive environment including cultural, regional, linguistic and communal harmony and tolerance. the activities may be stated as:

1. The annual magazine of the college is bi-languag - Assamese and English. The purpose is that the students who cannot write in Assamese can publish their writings in English. This is an attempt to maintain linguistic harmony.

2. The students are encouraged for educational tour within and outside the state under the guidance of teachers. This may help in minimising regional differences.

3. The institution holds cultural programs representing all communities to which the students belong. The songs and dances of all communities are brought under competition in the youth festival of the institution.

4. The uniform of the college is compulsory for all. All the students whatever the community they may belong must wear the same dress.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Mock parliament, open debate and lectures are organised to sensitize students about their duties, responsibilities, rights etc. But during the session 2020-21 the institution was used as Covid Care Centre and hence only one program of constructing a road and cleaning in the adopted village could be done.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates the following days:

1. Sanskrit Day Celebration.
2. Independence day of India.
3. Republic Day of India
4. World Environment Day.
5. Teachers Day.
6. International Womens Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices implemented by the institutions are:

- Medicinal plant garden.
- Promotion of inclusivity.

Best practice:- 1

Titale: Medicinal plant Garden

The objectives of this practice is to generate awarness of community responsibilities among students for medicinal plant and to instill value of Ayurveda in life.

Best Practice:- 2

Titale: Community development

The objectives of this practices is to genearte awarness of communities and responsibilites among students of the college. It helps the villagers of Barshahan to developed infrastructure such as plantation and construction of roads to crematorium of the village.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has been implementing the following practices:

Scholarships and fee concession are provided to differently abled and students from economically weaker sections.

The auditorium hall is renovated with sittting arrangement and sound proof stage part for cultural performance of the students.

The institution organises free health camp in the village and distributes medicine. During Covid 19 pendamic free masks and food were distributed among the villagers. The institution with the help of NSS volunteers to construct a crematorium in the adopted village "Barshahan".

Beyond this village also the institution works for community

development. It offers financial aid to those students of the institution who are severely affected by flood so that they can purchase books and uniform to attend the classes after the flood is over. This is done at the spot affected by flood in presence of faculty members and students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Proposal of action plan for 2022-23

1. To introduce courses on skill development for employability.
2. To introduce training courses on nursery and medicinal plantation that may provide self employment.
3. To construct a boys' hostel.
4. To establish an art gallery.
5. To make the fisheries and medicinal and aromatic plant garden as resource generating for the institution.
6. To install pure drinking water supply project.
7. To develop drainage system as part of water management system.
8. To use solar power as alternative energy resource.
9. To strengthen Alumni relations and to provide platforms to accomplished alumni to support the students.